

# SBCERS

Santa Barbara County Employees' Retirement System

**DATE:** January 17, 2024  
**TO:** SBCERS Real Property Management Committee  
**FROM:** Brian M. Richard – SBCERS ACEO  
**RE:** **2024 Real Property Management Committee Regular Meeting Schedule**

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**Recommendation:**

That the Committee adopt a regular meeting schedule for the 2024 calendar year.

**Summary:**

As a standing committee, the Real Property Management Standing Committee shall adopt a regular meeting schedule for the 2024 calendar year. In addition to regular meetings, due to the nature and timing considerations of lease offers, staff will schedule and properly notice special meetings as needed. Staff recommends the Real Property Management Committee meet on a quarterly basis. A proposed schedule is below.

- Wednesday, January 17, 2024
- Tuesday, April 16, 2024
- Tuesday, August 13, 2024
- Tuesday, October 15, 2024